It is the goal of the 2021 Wood Badge Staff to honestly answer your questions about the Wood Badge experience during the COVID pandemic. Leader safety is our first priority. WB staff efforts support COVID cautious protocols and practices.

CDC, BSA, HOAC and Wyandotte County KS guidelines will be implemented. Internet resource links are found on the following pages.

**Accommodations:**

**Dining Hall**
- Troop meals will be four leaders at a table, and two tables in a pod (patrol).
- Hand washing and/or hand sanitizer will be required before meals.
- Meals may be served family style or “COVID summer camp” buffet.

**Learning Spaces**
- Activities and presentations will occur inside and outside.
- Dress in layers.
- Efforts will be made to maintain 6 ft. physical distancing during all Wood Badge activities.
- Personal space may be marked in learning areas and the dining hall.
- Seating may be available but still bring your camp chair (one of WB 12 Essentials) to help with achieving the spacing guidelines.
- Indoors, mask use is required as well as physical distancing of six foot, minimum.
- Mask use is required outdoors when close proximity (less than six feet) occurs.

**Accommodations**
- The use of staff cabins is preferred during the first weekend of the course.
- A maximum of four people will be assigned to a staff cabin during the first weekend., all beds are all spaced at least 6 feet apart
- If concerned about sharing cabin space, tent camping is an option. Bring your own tent.
- The second weekend will be tent camping only.
- Bring your personal sleeping gear (sleeping bag, pillow, pad, blankets, etc.). No items are provided.
- All leaders will sleep in personal tents the second weekend.

**Tents:**
-  *First weekend* - Leaders whom are uncomfortable sleeping a cabin, may bring their own tent. Personal tents will be set-up on platforms in campsites Shawnee and Kiowa, west of the Central camp dining hall.
- *Second weekend* – This will be an outdoor experience, each leader will bring their own small tent for sleeping Saturday night.
- Physical distance requires a minimum of 15 feet between tents.
- Leaders are encouraged to tent by themselves.

**Check-in:**

*Arrive at the Central Camp entrance by 6:55 AM, Friday April 16th.*
- A temperature check will be performed and then you will directed where to park.
- Welcome & meet the staff... Stop at the staff station and provide your prescreen health form, your current Health Form Parts A, B & C (signed).
- Fees should already be paid in full, if not, full payment is required.
- Receive your name tag, hat, t-shirt and initial course materials.
- Welcome & meet the staff ... mingle with assigned group and get to know them.
- Let the course begin!
Communications:

Before the course check:
- Your email, for updates from Mickie Hodapp or Emily Mauiro.
- The HOAC website https://www.hoac-bsa.org/wood-badge
- The Facebook Page Wood Badge C5-307-21-1, HOAC Spring Course https://www.facebook.com/groups/1044901119230130

During the course:
- The Gilwell Gazette
- Announcements at assembles, troop meetings, patrol meetings and learning sessions.
- From the Senior Patrol Leader and your Patrol Leader.
- Possible electronic posts on Slack, Facebook, texts email.

If you have another concern that are not addressed in this document, contact the following:
- Course Director/Scoutmaster: Mickie Hodapp, 816-898-0338 or mickiehodapp.wb2020.1@gmail.com
- Training Director: Tanner Fusion, Tanner.Fusion@scouting.org
- HOAC Registration: Emily Mauiro, Emily.Maiuro@scouting.org

Course Dates:
1st Weekend - April 16-18, 2021
Arrival Time: 6:55 AM Friday, April 16th, 2021; Departure 5:00 PM, Sunday April 18th, 2021
2nd Weekend - May 1 & 2, 2021
Arrival Time: 6:55 AM Saturday, May 1st, 2021; Departure 5:00 PM, Sunday May 2nd, 2021

Equipment:
- The uniform and equipment list has been emailed, covered at the Pre-Course meeting, available on the HOAC Wood Badge and FB pages.

Face Coverings, Masks, Gaiters or Shields:
What types of mask are acceptable?
- The wearing of masks, gaiters or face shields will be required in common areas.
- Your nose and mouth must be covered.

Do I need to bring my own masks?
- Leaders are expected to bring one or more face covers (one of the WB 12 Essential Items) they are comfortable wearing for an extended periods of time.
- A mask and face shield will be provided.
- Bandana are one of the WB 12 Essential Items (and used primarily for patrol games).

Food Service & Meals:
1. All scouters serving food will be masked and gloved. Personal cups and water bottles, not requiring washing, will be used for drinks. Diners will wear masks and social distance in line. Hand sanitizer will be provided, and its use is required, at the start of the food service line.
2. Sitting during dining must provide at least six feet of distance between patrol units. Masks will be removed as dining starts, so distancing is very important during these times.
3. Cooks and cook assistants must wash hands with soap and water for a minimum of 20 seconds prior to the start of food preparation. Cooks and cook assistants shall wear masks during the entire preparation and cooking process.
4. Clean-up following dining will include washing of all cookware, cooking utensils and food preparation surfaces. Surfaces will be sanitized as a part of the clean-up activity. Unused food will be properly stored. Washing will always be done using a five step process of scrape, wash, rinse, sanitize, and air dry.

Handwashing:
- Wash or disinfect hands often, especially after touching items which may have been touched by others.
- Remember personal hand sanitizer is one of the WB 12 Essential items.
- Hand sanitizer will be available during each troop and patrol activity.
- A safe through handwashing is, a minimum of 20 seconds of soapy lathering followed by a warm water rinse.
- Best practice: Is to wash hands, as a minimum, after three applications of hand sanitizer.
**Health Forms:**

*Bring with you at check-in*

1. Pre-Camp Screening Form. [https://www.hoac-bsa.org/camp-safety](https://www.hoac-bsa.org/camp-safety)

**Hydration:**

Water and non-alcoholic beverages

- Remember to drink water.
- Bring at least one personal water bottle, marked with your name (one of the WB 12 Essential Items).
- Bring a personal “coffee mug” for the available heated beverages, coffee, hot water, tea and hot chocolate.
- Potted water (Gott Coolers) will be available at learning stations and patrol sites.
  - Water cooler spout button shall be wiped with a sanitizing wipe before and after each use.

**Interfaith Worship Service:**

- Will be conducted both weekends of the course.
- Masking and physical distancing will be incorporated.

**Meals:**

*Will we be eating in the dining hall?*

- The first weekend all meals will be eaten in the dining hall.
- COVID guidelines will be adhered to in food preparations, serving, and clean-up.
- Cracker barrels may occur in the patrol site.
- Hand washing and/or hand sanitizer will be required before meals.
- Mask will be worn during food preparation, serving and clean-up.

*How are meals being served?*

- Troop meals may be served family style or “COVID summer camp” buffet.
- Patrol meals (second weekend) will utilize a patrol duty roster to reduce group/gang food preparation.

**Medical Emergencies - Be prepared!**

*Be honest with the staff and your patrol members regarding your medical needs.*

- Carry epi-pin, insulin, etc., with you *(let more than one scouter on course know where it is kept)*.
- Have current emergency contact information on your health forms.
- The staff will follow the Camp Naish emergency protocols.
- Do not call 911 on your own.

**Patrol Areas/Patrol Meetings:**

- Masks and physical distancing is required.
- Instructors may step back from group to offer instruction without a face covering.
- Leaders should honestly communicate to the den/patrol their personal need/preferences for COVID safety practices.
- Materials will be individualized (one per person) or sanitizer wipes will be use on the materials between uses.

**Patrol Cooking:**

- This occurs during the second weekend.
- Food and cooking equipment will be provided.
- More information on patrol cooking will be provided during the first weekend of the course.

**Phone Usage:**

- Use of personal cell phones during course activities is *strongly discouraged*.
- Please place on silence/do not disturb mode or, better, *turn off*. Our goal is undisturbed learning for everyone.
Electronic documents and notifications may be provided by the staff, hard copies will always be available.

Refunds – See withdrawal from the Wood Badge Course:

Sanitation:
- Each patrol is responsible for their work area.
- Service Patrol for the day has the following responsibilities:
  - Clean and disinfect common spaces frequently (at least twice daily).
  - TROOP and Patrol EQUIPMENT CHECKLIST (items provided by quartermaster).
  - Spray bottles for bleach solution / lolly solution.
    - Solution of two caps full of bleach per one gallon of water.
    - Washed items to be air dried before reuse.
  - Bleach / lolly solution
  - Paper towels
  - Rags and/Clorox or Lysol wipes to sanitize often touched surfaces
  - Hand sanitizer
  - Antibacterial hand soap
  - Gloves

Showers:
- The pool house showers will be available during the first weekend.
- The Bear camp facilities will be available during the second weekend.
- Shower are available from 10:00 PM to 6:30 AM (there isn’t free time during the day).

Physical Distancing:
- Efforts will be made to maintain 6 foot physical distancing during all Wood Badge activities.
- 6 foot spacing may be marked in learning and dining areas.
- Bring your own camp chair (one of WB 12 Essentials) to activities to help with achieving the spacing guidelines.
- Indoors, mask use is required, as well as physical distancing (minimum of six feet).
- Outdoors, mask use is required when physical distancing is not achievable.

Storms or Inclement Weather:
- We will follow the Camp Naish protocols for taking cover in the storm shelters.
- Masks will be worn and hand sanitizer will be available
- Maximum shelter capacities will be followed.
- Physical distancing guidelines will be followed in the storm shelters in accordance with Wyandotte County emergency guidelines.

Temperatures:
- For 7 days prior to arriving, all leaders will take, and record their temperature, using the HOAC Pre-Camp Screening form, https://www.hoac-bsa.org/camp-safety This is required for both weekends.
- Temperatures will be taken upon arrival to the course.
- Temperatures will be taken and recorded first thing each morning of the course.
- Thermometers will be provided by the course.

Toilets, lolly or port-a-potty:
- The facilities will be sanitized before first use and at least 2x per day. (Service Patrol).
- Toilet paper will be provided by the course.
- In restrooms, hand soap and paper towels will be provided.
- Recommend personal practice: Wipe the doorknob before entering, wipe down the toilet seat before sitting and use sanitizing wipe to open door when leaving. Immediately wash your hands after leaving toilet stall for a minimum of 20 seconds of soapy lathering followed by a warm water rinse. If soap and water are not available, use hand sanitizer.
Troop Activities, Assemblies, & Meetings:
- Masking and Social Distancing will be incorporated.
- Efforts will be made to maintain a minimum of 6 foot. physical distance during activities.
- Locations in learning areas and the dining hall may be marked with physical distance spacing.
- Bring your own camp chair (one of WB 12 Essentials) to activities to help with achieving the spacing guidelines.
- Instructors may step back from group to offer instruction without a face covering.
- Sound systems may be used to facilitate hearing the presentations.
- Audio-visual equipment may be used.
- Leaders should honestly communicate to the den/patrol their personal need/preferences for COVID safety practices.
- Materials will be individualized (one per person) or sanitizer wipes will be use on the materials between uses.

Uniform
- Arrive in your field uniform (Class A).
- The uniform and equipment list has been e-mailed, covered at Pre-Course, available on HOAC Wood Badge site and course Facebook page.
- Plan on wearing your field uniform to troop assemblies, troop meetings, interfaith services and campfires.

Vaccinations:
- Because of availability and accessibility the COVID vaccine is a personal choice and is not required to attend the course.

Withdrawal from the Wood Badge Course
If I sign up and pay now, but circumstances change closer to course so that I am no longer comfortable attending, will I be able to get a refund?
- Should circumstance arise, out of your control, before the course starts (April 16, 2021) contact Emily Mauiro <Emily.Maiuro@scouting.org> for transfer to the 2021 fall course, the spring 2022 course or to seek a refund. The $75 deposit is nonrefundable.
- Should you experience COVID exposure or COVID infection or a family emergency between the 1st and 2nd weekends, you cannot attend the second weekend. Your registration may be transferred to a future course, which you will need to start over with Weekend 1 & 2. Unfortunately the course format is not virtual and there are no make-up sessions.

Wood Badge 12 Essentials:
- Items every leader registered in the C-307-21-1 HOAC spring Wood Badge course should have with them during course activities.
- List attached, covered at the pre-course meeting, available on the HOAC Wood Badge site and Facebook page.

CDC (Center for Disease Control and Prevention)
Suggestions for Youth and Summer Camps
Guidance for Cleaning and Disinfecting Public Spaces, Workplaces, Businesses, Schools, and Homes

The Heart of America Council 2020.
https://www.hoac-bsa.org/camp-safety

Wyandotte County and the state of Kansas
https://www.wycokck.org/Health.aspx
https://alpha.wycokck.org/Coronavirus-COVID-19-Information