



**Position:** Part-Time Sales Associate  
**Compensation:** Non-Exempt Level position  
**Position location:** Kansas City Scout Shop (Kansas City, MO)

**The Boy Scouts of America, Supply Office has an outstanding opportunity for a motivated, experienced Sales Associate in a fast-paced, results-oriented environment.**

**Job Overview:**

Contributes to the successful daily operation of Kansas City Scout Shop by transacting sales, keeping accurate timekeeping records, receiving orders, stocking shelves, and maintain a clean customer friendly environment.

**The individual in this position will:**

- Provides excellent customer service in the store and on the phone.
- Processes customer orders through the POS system.
- Maintains a stocked, organized, and clean store.
- Opens and closes the store as directed by management using the prescribed policies and procedures.
- Safeguards BSA monies and merchandise.

**Qualifications/ Experience:** The qualified candidate must have:

- Prefer retail experience
- Knowledge of Scouting Program preferred
- Good Communication Skills

**To Apply:** Qualified candidates should send a resume with a cover letter and salary history via email to: [bryan.smith@scouting.org](mailto:bryan.smith@scouting.org). The subject line of the email should include the words, “**Kansas City Scout Shop – Sales Associate**”. **Additional positions can be viewed on our website at:** <http://www.scouting.org/Careers/EmploymentOpportunities/Supply.aspx>