

RENEWALS - Changes and Reminders!

Thank you for your continued service to Scouting and for helping ensure your unit remains active and ready for another great year. This document provides a few important reminders and highlights regarding the upcoming Unit Renewal process. Please note that unit charter renewal and individual Scout and Scouter renewals are two separate processes, each with its own deadlines and procedures. Additional renewal guides, instructions, and resources are available on the **Heart of America Council website (www.hoac-bsa.org) under the Resources tab**. We encourage all Key 3 leaders to review those materials as they prepare for renewal.

Scott Kasper – Council Registrar

UNIT RENEWALS

To transition all unit renewals to a single annual renewal month by February 2028, a prorated fee schedule will begin this fall with units scheduled to expire in October. This chart shows the prorated amount your unit will pay during this transition period.

Note: Expired Safeguarding Youth Training is one of the most common causes of Unit Renewal delays. Check the attached roster before you renew.

Pro Rated Fees for 2026-2027 Unit Renewals

Unit Expiration Month	Unit Renewal Period	# Months	Unit Renewal Fee
Aug '26	Sep '26 - Aug '27	12	\$ 100.00
Sep '26	Oct '26 - Sep '27	12	\$ 100.00
Oct '26	Nov '26 - Feb '28	16	\$ 136.00
Nov '26	Dec '26 - Feb '28	15	\$ 127.50
Dec '26	Jan '27 - Feb '28	14	\$ 119.00
Jan '27	Feb '27 - Feb '28	13	\$ 110.50

Beginning in October, unit renewal fees reflect \$8.50 per month

1. **Unit renewals can be completed online through my.scouting.org.** Detailed instructions are available online in the *Unit Renewal Guide for Unit Key 3 Members*.
2. **The preferred method for Unit Renewal is online submission through my.scouting.org.** Units unable to complete the process online may print the Unit Renewal Paper from the Unit Renewal portal and submit it to the Council office with the applicable charter fee.
3. **Review your unit roster before your renewal window opens.** Verify leadership assignments, required positions, and Safeguarding Youth Training status. Leaders with expired Safeguarding Youth Training may prevent completion of Unit Renewal. Make any leadership changes before beginning Unit Renewal, as changes made during the renewal process can create validation errors and delays.
4. **The renewal window opens 60 days before the unit's expiration date.** The expiration date is **not** the due date. All renewals should be submitted at least 15 days or more before expiration.

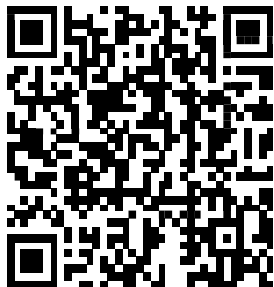
MEMBER RENEWALS

Member Renewals are separate from Unit Renewal and are based on each Scout's registration date. Members may renew 60 days before expiration. Members renewing now will remain on the current 12-month renewal cycle; fees will remain the same (**\$124 for youth, \$104 for adults**). Members renewing in March 2027 or later will begin transitioning to a prorated fee schedule through February 2028.

1. Members may renew online through their my.Scouting.org account, through a parent/guardian account, through the unit, or by submitting paperwork and payment to the Council Service Center.
2. Individuals with multiple registrations should renew their own membership whenever possible to ensure all positions are renewed appropriately.
- 3. Families utilizing the military discount MUST renew online themselves**
4. Members utilizing Registration Assistance or Medicaid discounts should submit renewal paperwork and payment at the Council Service Center.
5. Parents experiencing login or youth-linking issues should contact the Council's Registration Office at 816-942-9333.

Need Help with Unit or Member Renewals?

Detailed renewal instructions and support documents are available on the **HOAC website** under the **Resources** tab at www.hoac-bsa.org.



Available guides include:

- **Unit Renewal Guide for Unit Key 3 Members**
- **Individual Registration Renewal**
- **Parent Renewal of Youth**
- **Unit Pay for Member Renewals**

If you cannot access these resources online, contact me and I will be happy to email the appropriate guide to you.

Scott Kasper

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