



## *2014 Tamegonit Lodge Unit Elections Training Chair*

### *Position Description*

*Objective:* To provide leadership to the members of Tamegonit Lodge through adherence to the program and policies of the lodge. He regularly reports to the Lodge Membership Chair on the progress of the committee he oversees. He works with the Unit Elections Training Adviser to ensure the proper implementation of all lodge operations by the youth leaders and members of Tamegonit Lodge.

*Responsibilities:*

- He must be under 21 years of age for the entire duration of his term, and must be a registered member of the BSA and dues paying member of the lodge.
- Attend all lodge activities and lodge executive committee meetings. Promote attendance and participation of lodge officers and committee chairmen. Attend appropriate section, region and national functions.
- Actively promote attendance by other OA members of lodge, council, section, region and national events, whether through the OA or not.
- Work with the Unit Elections Training Adviser to seek advice and training.
- Attend trainings to enrich the knowledge and ability to serve as Unit Elections Training Chair, including but not limited to Lodge Leadership Development and National Leadership Seminar.
- Provide leadership in the planning and execution of the coming year's lodge events.
- Assist in establishing annual goals and objectives for the committee he oversees, aiding in the attainment of JTE Gold Level recognition.
- Recruit members to serve on Unit Elections Training staff. Work directly with the Unit Elections committee members to ensure they are completing their assigned duties.
- Provide training to all members of the Unit Elections Training staff to ensure they are conducting uniform, quality elections in all units desiring an election.
- Work to schedule an election in every Boy Scout Troop and Varsity Team in Heart of America Council.
- Conduct all unit elections by April 15 of each year to give every elected potential OA member the opportunity to choose from every Induction opportunity of the year.
- Promote attendance at lodge and national training opportunities.
- Follow all proper financial practices including budgeting within all areas of responsibility.
- Ensure all needed supplies are available for use by the Unit Elections Training committee.
- Delegate duties to committee members as needed.
- Promotes the correct wearing of the Scout uniform by personal example.
- Conduct themselves at all times according to the highest standards of the Scout Oath, Law, and OA Obligation.

*Key Dates:*

**January 4, 2014 – Winter Banquet**

January 16, 2014 – Lodge Executive Committee Meeting

**February 15-16, 2014 – OA Trading Post Service Project**

February 20, 2014 – Lodge Executive Committee Meeting

March 20, 2014 – Lodge Executive Committee Meeting

**April 4-6, 2014 – NLS & NLATS**

**April 5-6, 2014 – OA Induction Planning & Training Weekend**

**April 11-13, 2014 – OA Section C5B Conclave (hosted by Tamegonit Lodge at Naish Scout Reservation)**

April 17, 2014 – Lodge Executive Committee Meeting

**April 25-27, 2014 – Spring Induction Weekend #1**

**May 9-11, 2014 – Spring Induction Weekend #2**

May 15, 2014 – Lodge Executive Committee Meeting

**May 16-18, 2014 – Scouting 500**

**June 4-5, 2014 – Summer Induction #1**

**June 11-12, 2014 – Summer Induction #2**

**July 2014 – Bartle Brotherhood Conversion Ceremony (Bartle Staff Members Only)**

**July 2014 – Rotary Camp Inductions**

**August 9-10, 2014 – OA Trading Post Service Project**

August 14, 2014 – Lodge Executive Committee Meeting

**August 15-17, 2014 – Fall Induction Weekend #1**

**September 5-7, 2014 – Fall Induction Weekend #2 (Bartle Scout Reservation)**

September 18, 2014 – Lodge Executive Committee Meeting

**September 19-21, 2014 – Tamegonit Lodge 75<sup>th</sup> Anniversary Celebration**

**September 2014 – American Royal Parade (Dance Team, Ceremony Team, lodge members)**

**October 4, 2014 – Vigil Banquet**

October 16, 2014 – Lodge Executive Committee Meeting

**October 18, 2014 – Lodge Leadership Development**

**November 15-16, 2014 – OA Trading Post Service Project**

November 20, 2014 – Lodge Executive Committee Meeting

December 18, 2014 – Lodge Executive Committee Meeting

Additional items will be scheduled as deemed necessary by the Lodge Key 3, Scout Executive or by individuals related to the functioning roles of the Lodge Chief. These items will be added as information becomes available.

*Lodge Adviser:*

Kelsie Clark

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*Staff Adviser:*

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