



## 2014 Tamegonit Lodge Training Chair

### Position Description

*Objective:* To provide leadership to the members of Tamegonit Lodge through adherence to the program and policies of the lodge. He regularly reports to the Lodge Chief on the progress of the committees he oversees. He works with the Training Adviser to ensure the proper implementation of all lodge operations by the youth leaders and members of Tamegonit Lodge. **Oversee the Ordeal Training, Brotherhood Training, Lodge Leadership Development, Unit Elections Training, and NLS/NLATS Committees.**

### *Responsibilities:*

- He must be under 21 years of age for the entire duration of his term, and must be a registered member of the BSA and dues paying member of the lodge.
- Attend all lodge activities and lodge executive committee meetings. Promote attendance and participation of lodge officers and committee chairmen. Attend appropriate section, region and national functions.
- Actively promote attendance by other OA members of lodge, council, section, region and national events, whether through the OA or not.
- Work with the Training Adviser to seek advice and training.
- Attend trainings to enrich the knowledge and ability to serve as Training Chair, including but not limited to Lodge Leadership Development and National Leadership Seminar.
- Provide leadership in the planning and execution of the coming year's lodge events.
- Assist the Lodge Chief with providing potential lodge operating committee chairmen for the committees you oversee.
- Assist in establishing annual goals and objectives for the committees he oversees, aiding in the attainment of JTE Gold Level recognition.
- Provide the Lodge Chief with agenda items from lodge officers and committee chairmen for the LEC Meetings in advance of the LEC Meetings.
- Work directly with the committee chairmen assigned to him to ensure they are completing their assigned duties.
- Manage all training events to ensure all are being conducted properly. Provide support and assistance to the Unit Elections committee to ensure proper training of unit elections teams.
- Ensure all new members are being trained upon completion of their Ordeal and Brotherhood.
- Assist chairmen in recruiting members to serve on training staffs for all lodge trainings. Assign lodge members to operating committees you oversee.
- Promote attendance at lodge and national training opportunities.
- Follow all proper financial practices including budgeting within all areas of responsibility.
- Ensure all needed supplies are available for use by the committees you oversee.
- Delegate duties to committee chairmen.
- Promotes the correct wearing of the Scout uniform by personal example.
- Conduct themselves at all times according to the highest standards of the Scout Oath, Law, and OA Obligation.

*Key Dates:*

**January 4, 2014 – Winter Banquet**

January 16, 2014 – Lodge Executive Committee Meeting

**February 15-16, 2014 – OA Trading Post Service Project**

February 20, 2014 – Lodge Executive Committee Meeting

March 20, 2014 – Lodge Executive Committee Meeting

**April 4-6, 2014 – NLS & NLATS**

**April 5-6, 2014 – OA Induction Planning & Training Weekend**

**April 11-13, 2014 – OA Section C5B Conclave (hosted by Tamegonit Lodge at Naish Scout Reservation)**

April 17, 2014 – Lodge Executive Committee Meeting

**April 25-27, 2014 – Spring Induction Weekend #1**

**May 9-11, 2014 – Spring Induction Weekend #2**

May 15, 2014 – Lodge Executive Committee Meeting

**May 16-18, 2014 – Scouting 500**

**June 4-5, 2014 – Summer Induction #1**

**June 11-12, 2014 – Summer Induction #2**

**July 2014 – Bartle Brotherhood Conversion Ceremony (Bartle Staff Members Only)**

**July 2014 – Rotary Camp Inductions**

**August 9-10, 2014 – OA Trading Post Service Project**

August 14, 2014 – Lodge Executive Committee Meeting

**August 15-17, 2014 – Fall Induction Weekend #1**

**September 5-7, 2014 – Fall Induction Weekend #2 (Bartle Scout Reservation)**

September 18, 2014 – Lodge Executive Committee Meeting

**September 19-21, 2014 – Tamegonit Lodge 75<sup>th</sup> Anniversary Celebration**

**September 2014 – American Royal Parade (Dance Team, Ceremony Team, lodge members)**

**October 4, 2014 – Vigil Banquet**

October 16, 2014 – Lodge Executive Committee Meeting

**October 18, 2014 – Lodge Leadership Development**

**November 15-16, 2014 – OA Trading Post Service Project**

November 20, 2014 – Lodge Executive Committee Meeting

December 18, 2014 – Lodge Executive Committee Meeting

Additional items will be scheduled as deemed necessary by the Lodge Key 3, Scout Executive or by individuals related to the functioning roles of the Lodge Chief. These items will be added as information becomes available.

*Lodge Adviser:*

Kelsie Clark

Phone: 816.430.5654 – Cell: 816.305.4078 – email: [kelsie.clark@atk.com](mailto:kelsie.clark@atk.com)

*Staff Adviser:*

Cortland Bolles

Heart of America Council, B.S.A.

10210 Holmes Rd, Kansas City, MO 64131-4212

Phone: 816.569.4955 – Cell: 913.709.4890 – Fax: 816.942.8086 – email: [cortland.bolles@scouting.org](mailto:cortland.bolles@scouting.org)