



2014 Tamegonit Lodge Troop/Team Representative Chair

Position Description

Objective: To provide leadership to the members of Tamegonit Lodge through adherence to the program and policies of the lodge. He regularly reports to the Lodge Vice-Chief of Chapters on the progress of the committee he oversees. He works with the Troop/Team Representative Adviser to ensure the proper implementation of all lodge operations by the youth leaders and members of Tamegonit Lodge.

Responsibilities:

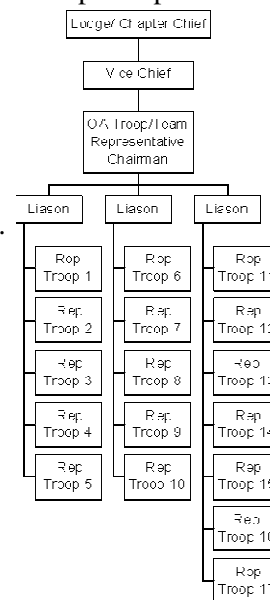
- He must be under 21 years of age for the entire duration of his term, and must be a registered member of the BSA and dues paying member of the lodge.
- Attend all lodge activities and lodge executive committee meetings. Promote attendance and participation of lodge officers and committee chairmen. Attend appropriate section, region and national functions.
- Actively promote attendance by other OA members of lodge, council, section, region and national events, whether through the OA or not.
- Work with the Troop/Team Representative Adviser to seek advice and training.
- Attend trainings to enrich the knowledge and ability to serve as Troop/Team Representative Chair, including but not limited to Lodge Leadership Development and National Leadership Seminar.
- Provide leadership in the planning and execution of the coming year's lodge events.
- Assist in establishing annual goals and objectives for the committee he oversees, aiding in the attainment of Quality Lodge recognition.
- Recruit members to serve on Troop/Team Representative staff at the lodge and chapter levels. Work directly with the Troop/Team Representative committee members to ensure they are completing their assigned duties.
- Assist Troop/Team Representatives either through their Chapter Chiefs or directly with information about lodge policies and procedures and opportunities for Arrowman to become more involved in the OA at the chapter and lodge level.
- Promote attendance at lodge and national training opportunities.
- Follow all proper financial practices including budgeting within all areas of responsibility.
- Ensure all needed supplies are available for use by the Troop/Team Representative committee.
- Delegate duties to committee members as needed.
- Promotes the correct wearing of the Scout uniform by personal example.
- Conduct themselves at all times according to the highest standards of the Scout Oath, Law, and OA Obligation.

The following is additional information about the Troop/Team Representative position itself and what it requires so you can better support the Troop/Team Representatives and Chapters Chiefs in implementing this program in all Boy Scout Troops and Varsity Teams throughout the council:

The new OA Troop/Team Representative program will be a great benefit to troops, teams, and your lodge if used correctly. It can strengthen the unit, increase attendance at lodge events, and aid in camp promotions or service opportunities. **Remember, your OA Troop/Team Representatives are depending on the lodge to give them the support that they need!** The following is an example of how large lodges may implement the program. It is expected that the OA Troop/Team Representative (or lodge committee chair) would be an active participant at Lodge and Chapter meetings. To the side is an example organization chart:

Large Lodge (Chapter based)

The Chapter Chief could appoint a Troop/Team Representative Chairman to the Chapter Executive Committee. He would serve under the Vice Chief most applicable to the program. Since your lodge and chapters are large, one chairman could not field all of the OA Representatives. The Chairman should have a set number of Liaisons underneath him. An Arrowman should only coordinate with five to seven OA Representatives. This will keep him from being overwhelmed. The fewer Scouts with which he must coordinate, the better he will do! It will also be important for the Lodge Chief to appoint a chairman on the lodge level who will serve on the Lodge Executive Committee under the Lodge Vice-Chief most applicable to the program. He will be in charge of coordinating with the camp promotions chairman, activities chairman, publications chairman and others to make sure that the OA Representatives receive the most current, up-to-date information on what they should be doing in their home troops and teams. The OA Representative will be responsible for bringing to the chapter, troop or team requests for information and support for their programs. This information exchange should take place in monthly or bimonthly "meetings". This will keep the OA Representative informed about his responsibilities and will make him feel important - ensuring that he will take pride in his work. This Lodge Chairman should also coordinate with the Chapter Troop/Team Representative Chairmen to make sure that the program is still healthy and that the handouts are effective.



OA Troop Representative Job Description:

An Order of the Arrow Troop Representative is a youth liaison serving between the local OA lodge or chapter and his troop. In his troop, he serves as a communication and programmatic link to the Arrowman and adult leaders and Scouts who are not presently members of the Order. He does this in a fashion that strengthens the mission of the lodge and purpose of the Order. By setting a good example, he enhances the image of the Order as a service arm to his troop.

OA Troop Representative Duties:

- Serves as a communication link between the lodge or chapter and the troop.
- Encourages year round and resident camping in the troop.
- Encourages older Scout participation in high adventure programs.
- Encourages Scouts to actively participate in community service projects.
- Assists with leadership skills training in the troop.
- Encourages Arrowmen to assume leadership positions in the troop.
- Encourages Arrowmen in the troop to be active participants in the lodge and/or chapter activities and to seal their membership in the Order by becoming Brotherhood members.
- Sets a good example
- Enthusiastically wears the Scout uniform correctly.
- Lives by the Scout Oath, Scout Law and OA Obligation
- Shows Scout spirit

OA Troop Representative Qualifications:

- Under 18 years old
- Appointed by SPL with SM approval
- OA Member in good standing

Key Dates:

January 4, 2014 – Winter Banquet

January 16, 2014 – Lodge Executive Committee Meeting

February 15-16, 2014 – OA Trading Post Service Project

February 20, 2014 – Lodge Executive Committee Meeting

March 20, 2014 – Lodge Executive Committee Meeting

April 4-6, 2014 – NLS & NLATS

April 5-6, 2014 – OA Induction Planning & Training Weekend

April 11-13, 2014 – OA Section C5B Conclave (hosted by Tamegonit Lodge at Naish Scout Reservation)

April 17, 2014 – Lodge Executive Committee Meeting

April 25-27, 2014 – Spring Induction Weekend #1

May 9-11, 2014 – Spring Induction Weekend #2

May 15, 2014 – Lodge Executive Committee Meeting

May 16-18, 2014 – Scouting 500

June 4-5, 2014 – Summer Induction #1

June 11-12, 2014 – Summer Induction #2

July 2014 – Bartle Brotherhood Conversion Ceremony (Bartle Staff Members Only)

July 2014 – Rotary Camp Inductions

August 9-10, 2014 – OA Trading Post Service Project

August 14, 2014 – Lodge Executive Committee Meeting

August 15-17, 2014 – Fall Induction Weekend #1

September 5-7, 2014 – Fall Induction Weekend #2 (Bartle Scout Reservation)

September 18, 2014 – Lodge Executive Committee Meeting

September 19-21, 2014 – Tamegonit Lodge 75th Anniversary Celebration

September 2014 – American Royal Parade (Dance Team, Ceremony Team, lodge members)

October 4, 2014 – Vigil Banquet

October 16, 2014 – Lodge Executive Committee Meeting

October 18, 2014 – Lodge Leadership Development

November 15-16, 2014 – OA Trading Post Service Project

November 20, 2014 – Lodge Executive Committee Meeting

December 18, 2014 – Lodge Executive Committee Meeting

Additional items will be scheduled as deemed necessary by the Lodge Key 3, Scout Executive or by individuals related to the functioning roles of the Lodge Chief. These items will be added as information becomes available.

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