



2014 Tamegonit Lodge Emergency Preparedness Support Staff Chair

Position Description

Objective: To provide leadership to the members of Tamegonit Lodge through adherence to the program and policies of the lodge. He regularly reports to the Lodge Vice-Chief of Inductions on the progress of the committee he oversees. He works with the Emergency Preparedness Support Staff Adviser to ensure the proper implementation of all lodge operations by the youth leaders and members of Tamegonit Lodge. It is recommended that this individual is interested in or currently pursuing a volunteer or career capacity in the medical field. Due to the nature of the responsibilities inherent in medical needs of members, this is a position in which adult involvement (doctors, nurses, other licensed adults) will be significantly increased in comparison to other areas in the lodge.

Responsibilities:

- He must be under 21 years of age for the entire duration of his term, and must be a registered member of the BSA and dues paying member of the lodge.
- Attend all lodge activities and lodge executive committee meetings. Promote attendance and participation of lodge officers and committee chairmen. Attend appropriate section, region and national functions.
- Actively promote attendance by other OA members of lodge, council, section, region and national events, whether through the OA or not.
- Work with the Emergency Preparedness Support Staff Adviser to seek advice and training.
- Attend trainings to enrich the knowledge and ability to serve as Emergency Preparedness Support Staff Chair, including but not limited to Lodge Leadership Development and National Leadership Seminar.
- Provide leadership in the planning and execution of the coming year's lodge events.
- Assist in establishing annual goals and objectives for the committees he oversees, aiding in the attainment of JTE Gold Level recognition.
- Recruit members to serve on the Emergency Preparedness Support Staff committee. Work directly with the Emergency Preparedness Support Staff committee members to ensure they are completing their assigned duties.
- Responsible for supporting medical and emergency support for lodge events.
- Follows council rules and procedures involving risk management, medical care, standing medical orders, emergency procedures and other council protocols for the safety and treatment of event participants.
- Follows order of licensed medical personnel if applicable and/or BSA-employed Reservation leadership (Reservation Director, Reservation Ranger, etc.) if applicable for medical emergencies.
- Promote attendance at lodge and national training opportunities.
- Follow all proper financial practices including budgeting within all areas of responsibility.
- Ensure all needed supplies are available for use by the Emergency Preparedness Support Staff committee.
- Delegate duties to committee members as needed.
- Promotes the correct wearing of the Scout uniform by personal example.
- Conduct themselves at all times according to the highest standards of the Scout Oath, Law, and OA Obligation.

Key Dates:

January 4, 2014 – Winter Banquet

January 16, 2014 – Lodge Executive Committee Meeting

February 15-16, 2014 – OA Trading Post Service Project

February 20, 2014 – Lodge Executive Committee Meeting

March 20, 2014 – Lodge Executive Committee Meeting

April 4-6, 2014 – NLS & NLATS

April 5-6, 2014 – OA Induction Planning & Training Weekend

April 11-13, 2014 – OA Section C5B Conclave (hosted by Tamegonit Lodge at Naish Scout Reservation)

April 17, 2014 – Lodge Executive Committee Meeting

April 25-27, 2014 – Spring Induction Weekend #1

May 9-11, 2014 – Spring Induction Weekend #2

May 15, 2014 – Lodge Executive Committee Meeting

May 16-18, 2014 – Scouting 500

June 4-5, 2014 – Summer Induction #1

June 11-12, 2014 – Summer Induction #2

July 2014 – Bartle Brotherhood Conversion Ceremony (Bartle Staff Members Only)

July 2014 – Rotary Camp Inductions

August 9-10, 2014 – OA Trading Post Service Project

August 14, 2014 – Lodge Executive Committee Meeting

August 15-17, 2014 – Fall Induction Weekend #1

September 5-7, 2014 – Fall Induction Weekend #2 (Bartle Scout Reservation)

September 18, 2014 – Lodge Executive Committee Meeting

September 19-21, 2014 – Tamegonit Lodge 75th Anniversary Celebration

September 2014 – American Royal Parade (Dance Team, Ceremony Team, lodge members)

October 4, 2014 – Vigil Banquet

October 16, 2014 – Lodge Executive Committee Meeting

October 18, 2014 – Lodge Leadership Development

November 15-16, 2014 – OA Trading Post Service Project

November 20, 2014 – Lodge Executive Committee Meeting

December 18, 2014 – Lodge Executive Committee Meeting

Additional items will be scheduled as deemed necessary by the Lodge Key 3, Scout Executive or by individuals related to the functioning roles of the Lodge Chief. These items will be added as information becomes available.

Lodge Adviser:

Kelsie Clark

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Staff Adviser:

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