

## Tamegonit Lodge – Order of the Arrow Troop Dues Renewal

To be completed by your Troop's Order of the Arrow Troop Representative working with his Adviser in the Troop.

District: \_\_\_\_\_ Troop: \_\_\_\_\_

**OA Dues Renewal must be submitted to the Council Service Center on or before March 17, 2017. Please turn in at your next Chapter Meeting or bring to the Council Service Center for processing.**

1. Inside this packet, you will find a roster of all the OA members of your troop that were registered with the council in 2015, based on the records in the Council Office as of January 21, 2016. The lodge uses ScoutNet to track yearly membership; in some cases, people will not show on our rosters if they make that request. **PLEASE VERIFY THAT ALL MEMBERS OF YOUR TROOP ARE LISTED.** In those instances where a person is not listed, you will need to add their information to the roster provided inside this packet.
2. **Before marking anything on your roster, please read your roster over at least once.**  
**THIS IS IMPORTANT:** ANY PERSON LISTED WITH DUES PAID IN 2016 EITHER PAID HIS/HER DUES IN 2016 OR WAS INDUCTED AS A NEW OA MEMBER IN 2016 AND THEIR DUES WERE COVERED THROUGH THE INDUCTION PROCESS. **LIMITED DUES HAVE BEEN COLLECTED FOR 2017. ALL MEMBERS OF THE LODGE, INCLUDING ORDEAL MEMBERS INDUCTED INTO THE LODGE IN 2016, WILL HAVE TO PAY THEIR 2017 DUES OF \$15 TO REMAIN ACTIVE IN TAMEGONIT LODGE IN 2017 AND BE ENTITLED TO ALL THE RIGHTS AND PRIVILEGES OF OA MEMBERSHIP.**
3. After you have read through your roster at least once, review the roster provided to make sure all names, address, phones, email, OA honor, and other information listed is correct. Please make changes by legibly handwriting the changes BELOW the person's information provided on the roster. Please do your best to make sure the name on the roster provided matches the person's name as they are registered in ScoutNet (typically using the individuals full legal name will ensure this is the case). **If any information is missing or incorrect in a person's listing, please add the correct information in (especially OA honor and date if known, and email for communication purposes through constant contact emails and Torchbearer publications) above the person's information.**
4. Updating contact information (including email address) and OA honor will help the lodge become better at communicating with you and all of its members. We cannot stress the importance of taking the time through this process of providing us updated contact and OA Honor information. We will be using this to reach our members more often with everything going on in the lodge and it will allow the lodge to help Ordeal members seal their membership in OA by becoming Brotherhood members and provide you with the information
5. If an individual on your roster is no longer an active, dues-paying member with the OA or no longer wishes to maintain OA membership, please cross through their name with a single line. To help us understand better why those members are no longer active in OA, please briefly write-in why they are no longer active BELOW their name. **Any member crossed through and not paying dues for 2017 will not be able to participate in any OA activities in 2017 until they pay their dues to the lodge.**
6. If there is an individual missing on your roster that we provided to you, please enter their full information (name, address, phone, email, and OA honor) at the end of the roster provided you or on a blank roster sheet provided with your packet. Feel free to copy the blank roster sheet if you think you will need additional sheets.
7. **Collect \$15 from each member** listed on the updated roster. Dues for Tamegonit Lodge in 2017 are \$15 and must be paid by each member to receive full benefits of OA membership. Your troop should collect that money from each member however your troop deems best fit (collecting from members, debit from Scout accounts, etc). **Your troop should then write a single troop check, made payable to Heart of America Council, for the total amount of dues owed.** You can also pay online at <http://www.oadues2017.kintera.org>.
8. Please enclose your updated roster and the single troop check in this packet and return it to your Chapter Chief at the next Chapter Meeting or drop it off at the Council Service Center, 10210 Holmes Rd, Kansas City, MO 64131 on or before March 17, 2017.

Need Help? Have any questions? Contact your Chapter Chief, Chapter Adviser, OA Membership Advisers or Council Office.

Chapter Chief: \_\_\_\_\_ Chapter Adviser: \_\_\_\_\_

OA Membership Adviser contacts:

Lorri Kearns – 913.583.1011; [lkkearns@kc.rr.com](mailto:lkkearns@kc.rr.com)

Suzanne Schartz – 913.851.1804, [bysuzanne@aol.com](mailto:bysuzanne@aol.com)

Council Office contacts:

Beth Scritchfield – 816.569.4948; [beth.scritchfield@scouting.org](mailto:beth.scritchfield@scouting.org)

Scott Weaver – 816.569.4955; [scott.weaver@scouting.org](mailto:scott.weaver@scouting.org)