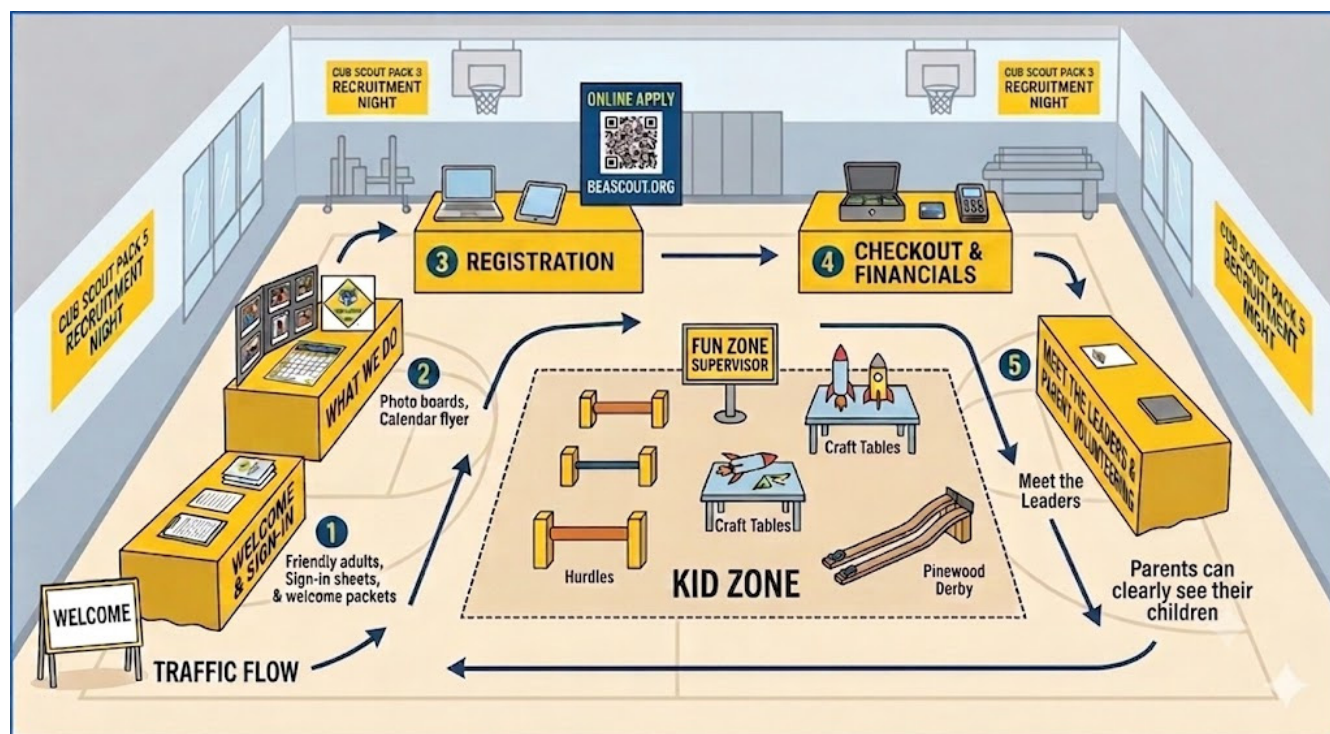


Option #1 – 5-Station Method



A 5-station "open house" or "table rotation" model is the most effective way to run a fast, low-pressure fall recruitment night. This structure allows busy, on-the-go parents to complete the entire onboarding process in under 30 minutes, while keeping their children entertained with a hands-on activity nearby.



Station 1: Welcome & Sign-In

This is the first impression. Keep the energy high and the greeting enthusiastic.

- **Staffing:** Outgoing, friendly volunteer or current Cub Scout parent.
- **Action:** Greet families, ask parents to fill out a contact sign-in sheet, and hand them a "Welcome to Cub Scouts" packet. Briefly explain the 5-station layout so they know what to expect.
- **Supplies:** Sign-in sheet, pens, Welcome to Scouting Card, Parent Orientation Guides, and instructions for the "Kid Zone"/Activity.

Station 2: What We Do (The Fun & Calendar)

This station sells the adventure of Scouting and addresses the most common parent question: *"What is the time commitment?"*

- **Staffing:** Cubmaster or a knowledgeable leader who knows the pack's program.

Option #1 - 5-Station Method (continued)



- **Action:** Showcase your year-round calendar highlighting major fun events (campouts, Pinewood Derby, community service). Explain meeting frequencies, locations, and how the program benefits youth character and development.
- **Supplies:** Printed copies of the Pack Calendar and/or "Pack Fact Sheet" (meeting times, leadership contact details), Scout Life Mini Magazines, and a photo display board or video of past activities.

Station 3: Registration & Applications

The formal entry point. Provide space and time for parents to sit down and focus.

- **Staffing:** Pack Committee Member or New Member Coordinator.
- **Action:** Hand out youth application forms and walk parents through how to fill them out. Proactively provide a QR code that links directly to your Pack's registration page on the official kcscouting.org for digital check-ins. Be sure to highlight the Discounted Joining Fee and Military Family Fee Waiver Program.
- **Supplies:** Tables and chairs, paper youth and adult applications, information about Scout Scholarships, Discounted Joining Fee, Military Family Fee Waiver, pens, and an instructions sheet featuring a QR code for online application submittal through unit's BeAScout link or KCScouting.org.

Station 4: Checkout & Financials

An organized, detail-oriented station to finalize paperwork and collect local and national dues.

- **Staffing:** Pack Treasurer or Pack Committee Chair.
- **Action:** Review paper applications for required signatures, birth dates, and grades. Collect registration fees. If the parent applied online, verify that the application has hit your digital queue. Hand out a "joining incentive" (like a free handbook or a custom pack patch) once complete.
- **Supplies:** Financial breakdown information, calculator, cash box/payment card reader, and council registration envelope.

Station 5: Meet the Leaders & Parent Engagement

The final step focuses on building community and recruiting parent volunteers to fill talent gaps.

- **Staffing:** Current Den Leaders and the Committee Chair.
- **Action:** Introduce parents to their child's specific grade-level Den Leaders. Use this relaxed environment to identify parent talents (e.g., "We need someone to coordinate snacks," or "We need an assistant leader for the 1st-grade den"). Re-confirm the exact date, time, and location of the very first Pack meeting.
- **Supplies:** Den leadership roster, a "Parent Talent Survey" sheet, and a flyer reminders card for the upcoming first meeting.