1. Log in to your Trail’s End Unit Leader account at trails-end.com/login and click on the “Storefront Reservations” tab on the left side menu.

2. Look for available Storefront Reservations by clicking on dates with a blue icon. The number next to the icon shows how many Reservations are available.

3. Select a date to see a list of available Storefront Reservations with their address, start time, and end time. Filter for specific stores or search for stores using the “Search” box.

4. Click the blue “Reserve” button to claim a shift. It may take several minutes to confirm your Reservation, and you will receive an email once it is confirmed. Once confirmed, the Reservation will also appear on the “Storefront Management” screen.

5. Your Reservation may be rejected if it violates current rules or if another Unit claimed it before you.

6. Check the “Stats” box on the Storefront Reservations page to see information about upcoming availability.
   1. **Number Reserved** is how many reservations your unit has claimed so far.
   2. **Current Available** is how many reservations your unit can claim now.
   3. **Upcoming Available** is how many reservations your unit will be able to claim on a future date.
   4. **Next Available Date** is when your unit can claim more reservations.

7. Your reserved storefronts can be managed under the “Storefront Management” tab, where you can manage shifts, add Scouts, assign inventory and cash, and record sales.