# Initial Eagle Scout Proposal Checklist

> **KEEP this form with your workbook**

## Scout Information

<table>
<thead>
<tr>
<th>Name:</th>
<th>Today’s date:</th>
<th>Phone:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>City, ST, Zip:</td>
<td>Unit:</td>
</tr>
</tbody>
</table>

## Reviewer Information

<table>
<thead>
<tr>
<th>Name:</th>
<th>Phone:</th>
<th>email:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>City, ST, Zip:</td>
<td></td>
</tr>
</tbody>
</table>

## Procedural Review

- [ ] Utilizing Eagle Scout Service Proposal Workbook (2019)
- [ ] Project has not been started prior to this review
- [ ] Beneficiary is not-for-profit organization (not BSA)
- [ ] Candidate’s name appears on all cover sections
- [ ] Email address listed for all contacts on Proposal Page B
- [ ] Project is not a fundraiser
- [ ] All CONTACT INFO blanks are completed (P-B)
- [ ] Reviewer completes page (P-B)
- [ ] Approval signatures (P-E)
- [ ] Project is an individual one (no two Eagle candidates may work on the same project at the same time)
- [ ] Project greater in scope than a typical Star or Life project
- [ ] Candidate is planning project himself, not following canned instructions of other plans or downloaded from Internet

## Proposal Review - Proposal pages (P-B to E)

- [ ] Project is not a fundraiser
- [ ] All CONTACT INFO blanks are completed (P-B)
- [ ] Reviewer completes page (P-B)
- [ ] Approval signatures (P-E)
- [ ] Project is an individual one (no two Eagle candidates may work on the same project at the same time)
- [ ] Project greater in scope than a typical Star or Life project
- [ ] Candidate is planning project himself, not following canned instructions of other plans or downloaded from Internet

## Subjective Review – Proposal pages (P-C to E); Fundraising Page (FP-A)

- [ ] Project is clearly defined as to how it will help others (P-C)
- [ ] Photographs (with captions) represent scope of project
- [ ] Understands concept of Giving Leadership (P-C)
- [ ] Material-Supplies-Tools supported by details (P-C & D)
- [ ] Proposal does not require use of Fundraising Form (FP-A)
- [ ] Proposal requires Fundraising Form and is signed (FP-A)
- [ ] Project Phases are thoughtful (P-D)
- [ ] Logistics – understands how this applies to Project (P-E)
- [ ] Candidate has considered health and safety factors, such as hazardous materials, adults operating power tools, and two-deep adult presence (P-E)
- [ ] Project Planning reveals consideration of Proposal (P-E)
- [ ] Reviewer records comments below
- [ ] Candidate has completed portions of Project Plan section Pages A □ B □ C □ D □ E □

## Reviewer’s Comments

- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

## Project Approval (**SED Reviewer:** sign appropriate section below & Workbook Proposal page E only if Approved)

<table>
<thead>
<tr>
<th>Approved</th>
<th>Returned for Rewrite</th>
<th>Returned – not acceptable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>Date</td>
<td>Date</td>
</tr>
</tbody>
</table>

**Reviewer detach here and return portion below to Eagle Committee Chairman (write legibly) once approved.**

<table>
<thead>
<tr>
<th>Eagle Candidate:</th>
<th>Unit:</th>
<th>Date of approval:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>City, ST, Zip:</td>
<td>Phone:</td>
</tr>
<tr>
<td>Beneficiary organization:</td>
<td></td>
<td>Reviewed by:</td>
</tr>
<tr>
<td>Unit Coach:</td>
<td>Brief description of project:</td>
<td></td>
</tr>
</tbody>
</table>