



Soaring Eagle District MB Forum 2018 Registration Packet

January 6th & January 27th • Resurrection Church • 13720 Roe

Timeline

NOW: Make your Advancement Chair aware of this packet.

OCT: Give notice to scouts wanting to take Personal Fitness, Family Life or Personal Management to start 90 day plans. Troop should assist if possible.

NOV: Complete MB signups at unit meetings

DEC: E-mail electronic copy of roster to: sedmbf@aol.com

DEC: Mail registration form & payment to Council office

REGISTRATION

1. E-mail **ROSTER** with **Scout Names** and **Merit Badge NUMBERS** to sedmbf@aol.com by 12/4/17. A copy is available by clicking the link under Activities/Merit Badge Forum at <http://www.hoac-bsa.org/soaring-eagle-activities-and-camping>

2. Fill out **REGISTRATION** form completely. Mail with payment to: **Tori LoGrasso • Heart of America Council • POB 414177 • Kansas City, MO 64141-**

Forum Schedule

Check in (Add/Deletes)	8:00 – 8:30 a
First class	8:30 – 10:30 a
Break	10:30 – 10:45 a
Second class	10:45 a – 12:45 p

2018 Merit Badge Forum Details

UNIT REGISTRATION

The **ROSTER** form with **Scout Name** and **Merit Badge Number** should be found ON-LINE, completed per indicated instructions and E-MAILED to **HERB STRAIN** at sedmbf@aol.com (See registration instructions on left.)

The UNIT Registration Form is a Microsoft Word Form found on the District's Website: <http://www.hoac-bsa.org/soaring-eagle-activities-and-camping> Please enter all information on that form.

Registration must be completed by unit.

!!! No individual registrations will be accepted !!!

See your unit's Advancement Chair or other designated individual to register.

REGISTRATION DEADLINE

Friday, December 4th, 2017. No exceptions will be granted.

EARLY BIRD GETS THE WORM

Classes are filled as rosters are received. The earlier your roster is submitted, the more likely your Scouts will receive their top choices. Remember to register by scout name and MB number otherwise registrations will be rejected and asked to be resubmitted.

ENROLLMENT CAP

Enrollment is limited. Preference will be given to Soaring Eagle District Scouts.

COST

Scouts: \$2 (regardless of number of merit badges) **Adults:** free

NO REFUNDS

Scouts may substitute for other scouts in the same classes assigned.

PAYMENT

Complete payment is due with the Registration form (attached) by December 4th Make checks **payable to "HOAC"** and write **"Acct 1-6801-156-20"** in the memo field. Mail or hand deliver to the Scout office!

PRIORITY

Soaring Eagle District scouts have priority if classes fill to capacity.

ADULT REGISTRATION/ PARTICIPATION

Each unit is required to provide at least two adults for every 10 Scouts attending for assistance in the classroom and hallways, **AND one additional adult for "troop management"** (Scout advocacy, check-in, break time management). **All adults** attending, regardless of their responsibilities, must be included on the **registration form**.

MERIT BADGE SCHEDULES

Most merit badges will meet for two hours on both Saturdays (4 hours total). First Aid and Emergency Preparedness, meet all day on both Saturdays (8 hours total). A few merit badges meet for two hours on one of the two Saturdays. Every effort will be made to offer 2 hour MB's on both Saturdays. See the merit badge list for details.



LEADER TO DO'S

- Give the announcement flyer to advancement chair.
- Forward district e-mail announcing that MB Forum Registration Packet and Roster Enrollment Form is available on website to advancement chair and all unit leaders.
- Encourage leaders in unit to be Merit Badge Instructors for event. Contact Herb Strain.
- Hold MB signups at unit meetings (Nov)
- Identify **at least** two adults for every 10 Scouts & 1 more for Troop Management.
- E-mail ROSTER with **Scout Names** and **Merit Badge NUMBERS** to Herb Strain at sedmbf@aol.com by 12/4/17.

- Make your payment to the HOAC Council Office.

Contact Information

MB Forum Director:
Herb Strain
314-677-4719
sedmbf@aol.com

MERIT BADGE SELECTION

Provide your Scouts with the "Scout Course Registration Form" They should complete it and return it to the Unit MBF Coordinator

PLEASE SUPPLY 4 MB OPTIONS FOR EACH SCOUT. Every attempt will be made to see that Scouts get their top choices. If the Scout does not provide four choices, he may find himself with no merit badges if classes are full. No changes will be allowed after the registration deadline. If a change is necessary after registration, it will be handled in the ADD/DROP line during check-in.

NOTE: Please refer to the **Registration Sign-up Best Practices** below when you sign-up your Scouts with their Merit Badge choices.

Additional MB Forum Information

Life to Eagle SKILLS

Life Scouts can enroll in a class to learn in-depth about the Life to Eagle Process in the Soaring Eagle District. This acts like a one Saturday merit badge and is only offered on the second Saturday, first session.

SESSIONS for Life Scouts and Adults

Training for adults who want to mentor Life Scouts in the Life to Eagle Process at the troop level will be offered the second Saturday, second session.

SCOUT CONDUCT AND DRESS CODE

Class A dress and conduct should exemplify the Scout Oath and Law. We are guests of Church of the Resurrection and must treat the building with the utmost respect. Please insist the no food outside of the Troop Management Room policy is followed by your scouts AND leaders!

COMPLETED REGISTRATION PACKETS

Completed troop rosters, scout class schedules, will be e-mailed to the unit leader listed on the registration form a few days before the forum begins. Blue Merit Badge Cards will not be used. All Partial & Completions will be reported electronically shortly after the Forum.

MERIT BADGE WORKSHEETS

Worksheets for each of the merit badges — one for each student—will be provided by the merit badge instructors on the first day of the forum.

Worksheets are also available online at:

1) <http://usscouts.org/mb/worksheets/list.asp>

2) http://meritbadge.org/wiki/index.php/Merit_Badge_Worksheets

PREREQUISITES

Scouts should read the current merit badge book prior to the forum. Personal Management and Family Life have (3 month) **requirements** which must be **completed in advance of the second session. See the prerequisites document below for more information.**

HOMEWORK

Most instructors will make assignments during the first Saturday and require their completion by the second Saturday.

MB CLASS ATTENDANCE

- Scouts who register for a merit badge class but **fail to attend the first day** of the merit badge will be dropped from the class for the 2nd Saturday.
- No special arrangements should be attempted with any Merit Badge counselor to make up missed material from the first Saturday.
- Scouts missing the first day of a 2 day merit badge should report to the Add/Delete line during check-in on the 2nd Saturday to enroll in an available One Saturday Merit Badge. **No exceptions.**
- This rule is very important since much material is covered in the first day of merit badge classes and homework is often assigned.
- It is important to be respectful of MB Counselor and scout time. It is not fair to MB Counselors or the other scouts when time is spent catching up scouts that were not in attendance the first Saturday.

ADULT CHECK-IN

All **adults** who remain at merit badge forum **must check in** at the registration table upon arrival **both days**, regardless of where they will be spending their time. Unregistered adults may not stay.

Class 'A' Field Uniform Required for ALL SCOUTS !!!

Soaring Eagle District 2018 Merit Badge Forum Troop Registration Form



Complete this form and mail with payment to: Tori LoGrasso
Heart of America Council • POB 414177 • Kansas City, MO 64141-4177

REGISTRATION FORM with payment must be received in the Council office no later than December 4th, 2017.

ROSTERS with SCOUT NAME and MERIT BADGE NUMBER are due to Herb Strain via e-mail by 12/4/17 to sedmbf@aol.com

This is a 'fillable' PDF Form – Complete using your computer

<input type="checkbox"/> Troop	<input type="checkbox"/> Crew	Unit Number: <input style="width: 50px;" type="text"/>	GL Account: 1-6801-156-20	
District: <input style="width: 90%;" type="text"/>				
Troop / Crew leader information:				
Name	<input style="width: 85%;" type="text"/>			
Address	<input style="width: 85%;" type="text"/>			
City, ST Zip	<input style="width: 85%;" type="text"/>			
e-mail	<input style="width: 85%;" type="text"/>			
Total Scouts / Crew members:		<input style="width: 50px;" type="text"/>	x \$2	\$
Total adult leaders:		<input style="width: 50px;" type="text"/>	Free	
Totals:		<input style="width: 50px;" type="text"/>		\$

Please be sure to...

- Send Scout & Adult roster electronically and not with this form (see roster for details).
- Make check payable to "HOAC" with "Acct 1-6801-156-20" in the memo field
- Print this page and submit with your payment

2018 MERIT BADGE OFFERINGS

MERIT BADGE		Class Hours to Complete	Recommended Year in Scouts	Notes See Below
Note: Use Merit Badge Numbers Below for Registration				
1	Animation	4		b
2	Automotive Maintenance	4		b
3	Chemistry	4		b
4	Citizenship in the Community	4	2nd & up	b
5	Citizenship in the Nation	4	2nd & up	b
6	Citizenship in the World	4	2nd & up	b
7	Coin Collecting	2		a
8	Communications	4	2nd & up	b
9	Crime Prevention	2		a
10	Digital Technology	4		b
11	Electronics	4		b
12	Emergency Preparedness (First Aid MB Required to take)	8	2nd & up	d
13	Engineering	4		b
14	Environmental Science	4		b
15	Family Life	4	2nd & up	c
16	Fingerprinting	2		a
17	Fire Safety	4		b
18	First Aid	8	2nd & up	d
19	Game Design	4		b
20	Inventing	4		b
21	Law	4		b
22	Medicine	4		b
23	Movie Making	4	2nd & up	b
24	Music	2		a
25	Personal Management	4	2nd & up	c
26	Photography	4		b
27	Programming	4		b
28	Public Speaking	4		b
29	Radio	4		b
30	Sports	2		a
31	Sustainability	4		b
32	Traffic Safety	2		a
33	Weather	2		a
34	Life to Eagle Training & Adult Eagle Coach Training	2		e

a	This merit badge will be completed on a single Saturday (one 2 hour session). Some of these merit badges have prerequisites that must be completed prior to class in order to complete the MB.
b	This merit badge will be completed on two Saturdays. (two 2 hour sessions)
c	This merit badge requires 90 days to complete. (See prerequisites) Prerequisites should be started ASAP to complete the badge in January. This merit badge will be completed on two Saturdays. (two 2 hour sessions)
d	This merit badge meets both class sessions on both Saturdays. If you select this merit badge, it will be the only one you take. (two 4 hour sessions)
e	This course teaches Life Scouts about the Life to Eagle Process. It is not a merit badge. This will be offered the first session of the second Saturday.

2018 SOARING EAGLE DISTRICT MERIT BADGE FORUM

SCOUT COURSE REGISTRATION FORM

Scouts should complete this form and return it to their Unit Merit Badge Forum Coordinator
No individual Scout Registration is allowed. Scouts MUST register with their Unit (Troop/Crew)

Forum Schedule	
Check in (add / delete)	8:00am - 8:30am
First Class Session	8:30am - 10:30am
Break	10:30am - 10:45am
Second Class Session	10:45am - 12:45pm

Merit Badge Forum
January 6th & January 27th
Church of the Resurrection
137th and Roe

Scout to-do

- Choose 4 merit badges (in case your first choices are unavailable)
- Obtain and read the most current merit badge books.
- Begin 90 day merit badges as soon as possible.
- Complete all required prerequisites.

This merit badge will be a completed on a single Saturday (one 2 hour session)

a Some of these badges have pre-requisites that must be completed prior to class to complete the MB.

This merit badge will be completed on two Saturdays. (two 2 hour sessions)

b

This merit badge requires 90 days to complete. (See prerequisites) Prerequisites should be started ASAP to complete the badge in January. This merit badge will be completed on two Saturdays. (two 2 hour sessions)

c

This merit badge meets both class sessions on both Saturdays. If you select this merit badge, it will be the only one you take. (two 4 hour sessions)

d

This course teaches Life Scouts about the Life to Eagle Process. It is not a merit badge. This will be offered the first session of the second Saturday.

e

MERIT BADGE				
Note: Use Merit Badge Numbers Below for Registration				
		Class Hours to Complete	Recommended Year in Scouts	Notes See Below
1	Animation	4		b
2	Automotive Maintenance	4		b
3	Chemistry	4		b
4	Citizenship in the Community	4	2nd & up	b
5	Citizenship in the Nation	4	2nd & up	b
6	Citizenship in the World	4	2nd & up	b
7	Coin Collecting	2		a
8	Communications	4	2nd & up	b
9	Crime Prevention	2		a
10	Digital Technology	4		b
11	Electronics	4		b
12	Emergency Preparedness (First Aid MB Required to take)	8	2nd & up	d
13	Engineering	4		b
14	Environmental Science	4		b
15	Family Life	4	2nd & up	c
16	Fingerprinting	2		a
17	Fire Safety	4		b
18	First Aid	8	2nd & up	d
19	Game Design	4		b
20	Inventing	4		b
21	Law	4		b
22	Medicine	4		b
23	Movie Making	4	2nd & up	b
24	Music	2		a
25	Personal Management	4	2nd & up	c
26	Photography	4		b
27	Programming	4		b
28	Public Speaking	4		b
29	Radio	4		b
30	Sports	2		a
31	Sustainability	2		b
32	Traffic Safety	2		a
33	Weather	2		a
34	Life to Eagle Training	2		e

These are 'fillable' PDF fields. Complete them on your computer...

Scout Name		
Scout Phone		
Scout Rank		
	MERIT BADGE NAME	MERIT BADGE NUMBER
First Choice		
Second Choice		
Third Choice		
Fourth Choice		

PRE-REQUISITES FOR SOARING EAGLE DISTRICT MERIT BADGE FORUM

Emergency Preparedness Merit Badge

Requirement #1: Earn the First Aid Merit Badge

Coin Collecting Merit Badge

Requirement #6: Collect and show your counselor five different quarters from circulation you have acquired from one of these programs.

Requirement #7: Collect from circulation a set of currently circulating U.S. coins. Include one coin of each denomination (cent, nickel, dime, quarter, half-dollar, dollar). For each coin, locate the mint marks, if any, and the designer's initials, if any.

Requirement #9: Do ONE of the following:

- a. Collect and identify 50 foreign coins from at least 10 different countries.
- b. Collect and identify 20 bank notes from at least five different countries.
- c. Collect and identify 15 different tokens or medals.
- d. For each year since the year of your birth, collect a date set of a single type of coin

PRE-REQUISITES FOR THE 90 DAY BADGES

Note: The Family Life and Personal Management prerequisites do not require the aide of the counselor.

In most cases, the scouts do not have these 90 day requirements completed by the end of the Forum and therefore the Troop should aide in providing counselors to complete the badge.

Family Life Merit Badge

Requirement #3: Prepare a list of your regular home duties or chores (at least five) and do them for 90 days. Keep a record of how often you do each of them. Discuss with your counselor the effect your chores had on your family.

Personal Management Merit Badge

Requirement #2: Do the following:

- a. Prepare a budget reflecting your expected income (allowance, gifts, wages), expenses, and savings. Track your actual income, expenses, and savings for 13 consecutive weeks. (You may use the forms provided in this pamphlet, devise your own, or use a computer generated version.) When complete, present the results to your merit badge counselor.
- b. Compare expected income with expected expenses.
 1. If expenses exceed income, determine steps to balance your budget.
 2. If income exceeds expenses, state how you would use the excess money (new goal, savings).



Soaring Eagle District

Merit Badge Forum (MBF) 2018

SCOUT SIGN-UP BEST PRACTICES

The goal for MB sign-up is for EVERY scout to get their 1st and/or 2nd MB choices. Due to the way the computer registration program works, if sign-ups are not entered in a somewhat logical, mathematical fashion, it may impact the enrollment results returned for a scout.

FACTS ABOUT THE SYSTEM:

- The total number of hours for the MBF is 8 hours. The 8 hours are completed in four 2-hour sessions.
- For 4 hour merit badges, Part 1 (first 2 hours) is on the first Saturday and Part 2 (second 2 hours) is on the second Saturday. 8 hour merit badges require 4 hours on each Saturday to complete. One session merit badges are two hours long and only meet on one of the Saturdays.
- Priority is given to make the first choice MB fit in a scout's schedule. If available, the scout is enrolled in that merit badge.
- Second priority is given to make the second choice MB fit in a scout's schedule. If available, the scout is enrolled for the second choice merit badge.
- If the first or second choices cannot be scheduled due to timing discrepancies or availability, then 3rd and/or 4th choices are considered. **If 3rd and 4th choices are not provided, then the scout is not enrolled in any MBs and will have to go to the Add/Delete line, which provides limited opportunity for classes.**

ACTIONS BY UNIT LEADERS TO INCREASE SCOUTS GETTING 1st and 2nd CHOICES:

- First Aid and Emergency Preparedness require attendance throughout the entire 8 hours of the forum. If a Scout wants one of these courses, you must put it in the 1st Choice position.

Note: Do not enroll a scout in Emergency Preparedness **unless** they have completed the First Aid MB. They cannot complete the Emergency Prep MB without it as completing the First Aid MB is Requirement #1.

- If a Scout wants two, four hour MBs as their 1st and 2nd choice, or 1st and 3rd choice, don't put a 1 Saturday (2 hour) MB in the 1st or 2nd choice position.

DO THE MATH: If the scout wants...

- First Aid or Emergency Prep(8 hours) – put in 1st choice position (8+0= 8 hours total)
- Two, 4 hour MBs – enter them in 1st and 2nd choice position (4+4=8 hours total)
- Two, 1 Saturday (2 hour) MBs – enter them consecutively, in conjunction with another 4 hour MB (2+2+4=8 hours total)
- Four, 1 Saturday (2 hour) MBs – enter them in priority order (2+2+2+2=8 hours total).

- If a Scout will be gone ONE of the Saturdays, they should only enroll in 2 hour MBs and note which Saturday they will attend. Please do not enroll them for any four hour classes.

ENTER FOUR CHOICES FOR ALL SCOUTS, NO MATTER WHAT!!!
4 choices = shorter ADD/DELETE lines