

# Golden Eagle District

## Eagle Scout Applicant Required Steps Before Board of Review



1. Final Project Plan must be completed prior to starting project. Provide a step-by-step description of how project will be completed based on the approved project. Eagle Scout Service Project Workbook No. 512-927 May 2015 or later must be used. Download: [http://www.scouting.org/filestore/pdf/512-927\\_fillable.pdf](http://www.scouting.org/filestore/pdf/512-927_fillable.pdf)  
Step-by-step to include:
  - a. Material Lists with costs.
  - b. Tools required and used.
  - c. Safety Issue
  - d. Etc...
2. Finance – How is project financed? A completed fundraising form if needed.
3. Review final plan with Coach & Beneficiary before starting actual work.
4. After project completion, complete Service Project Report.
  - a. How project was done (in what order).
  - b. Any changes required from proposal and why.
  - c. Before, during and after photographs of project.
5. Final Proof of Completion (Signature of Beneficiary & Unit Leader).
6. Spreadsheet of completed hours showing number participants by category. This spreadsheet is provided for your use and is recommended, however it is not a requirement.
7. Complete Eagle Scout Application and take to Council office for review and signature. Scout, Unit Leader and Committee Chair must sign prior to review by council office. (Normally a Unit Leader will take completed application to the Council office).
8. Mail Reference Letters. Include return envelopes addressed to Unit Leader, Committee Chair, or Advancement Chair.
9. In preparation for your Board of Review, prepare and attach to your Eagle Scout Rank Application, a statement of your ambitions and life purpose along with a listing of positions held in your religious institution, school, camp, community or other organizations during which you demonstrated leadership skills. Include honors and awards received during this service.
10. Return to roundtable for review of these items by the District Advancement team. Once approved the scout can have his Unit Leader call Bill Moberly or John McBurney for a District Guest Representative so a Board of Review can be scheduled.

Scout Name Approved for Board of Review: \_\_\_\_\_

Signature/Date: \_\_\_\_\_

Note: Eagle Scouts, be sure to sign up and attend the District Dinner in January and the Heart of America Council Gathering of Eagles in February for special recognitions.

