



ASSISTANT COUNCIL COMMISSIONER CONTINUING EDUCATION (ACC/CE)

HEART OF AMERICA COUNCIL, BOY SCOUTS OF AMERICA
COMMISSIONER BEST PRACTICE MEMORANDUM, 2014, No. 007 (CBP 14-007)
(Prepared by: J. Nick Badgerow)

I. DESCRIPTION: The ACC/CE is responsible to assist in the continuing education of the Commissioners in the Council. This includes a monthly training topic, recurrent continuing education programs during the year, and presentation of a comprehensive program of continuing education at the Commissioner College.

A. Monthly Training Topics. The ACC/CE will research, prepare and distribute an outline and handout on a topic of current relevance, keyed to JTE metrics and the Commissioners' Service Plan. Each District Commissioner has been requested to designate an ADC for Continuing Education (ADC/CE), and to set aside at least ten minutes at each monthly commissioner meeting for the ADC/CE to present that month's topic and handout. In this way, useful, current, and uniform information will be placed into the hands of the commissioners, who perform the essential task of assisting Scout units in the delivery of the program to the youth. These handouts will be distributed via e-mail to the ADC/CE in each district, each month.

B. Annual Training. Continuing education programs of interest to working commissioners will be presented when there is a need or a request, or as new programs become available.

C. Commissioner College. The ACC/CE will oversee the selection of topics and instructors for a range of continuing education courses at the annual Commissioner College. The ACC/CE will also promote the policy that all commissioners attend the College at least biennially.

II. BACKGROUND AND NEED SERVED:

The ACC/CE should be an experienced, trained Commissioner. The position serves a need for providing meaningful continuing education for commissioners, to keep commissioners up-to-date on new programs, and to help avoid burnout and routine practices.

III. RESPONSIBILITIES:

The ACC/CE has responsibility for the development and implementation of the monthly training topics program, for the planning and execution of continuing education courses, and to serve as Dean of Continuing Education at the annual Commissioner College.

IV. PROCEDURES:

The applicable procedures are set forth in Section I, above.

V. REPORTING:

The ACC/CE reports to the ACC/Training, who in turn reports directly to the Council Commissioner.

VI. REFERENCES:

Continuing Education for Commissioners.

<http://www.scouting.org/scoutsource/Commissioners/Manuals/33615.aspx>

Administration of Commissioner Service, ch. 10.

<http://www.scouting.org/filestore/pdf/34501.pdf>

VI. PROPOSED REVISIONS: Please report proposed revisions to the person who prepared this memorandum.