



## **TIGER CUB DEN LEADER MENTOR—ASSISTANT DISTRICT COMMISSIONER**

HEART OF AMERICA COUNCIL, BOY SCOUTS OF AMERICA  
COMMISSIONER BEST PRACTICE MEMORANDUM, 2014, No. 005 (CBP 14-005)  
(Prepared by: Keith W. Sickendick, Council Commissioner, April 2014)

I. DESCRIPTION: The Tiger Cub Den Leader Mentor – Assistant District Commissioner is adopted as a best practice.

### II. BACKGROUND AND NEED SERVED:

Many new youth enter the Cub Scout program as Tiger Cubs each fall. An effective Tiger Cub program helps ensure that Tiger Cubs and their parents have a good experience and continue in Scouting. A good Tiger Cub experience is significantly impacted by the Tiger Cub adult den leader and how well he or she delivers the program.

All Cub Packs are encouraged to recruit new Tiger Cub den leaders not later than May 30 for the program year beginning in the coming August.

Tiger Cub den leaders are typically recruited and selected from the parents of the incoming Tiger Cubs. The majority of Tiger Cub den leaders recruited have little or no Scouting experience and their training is often insufficient alone to permit the Tiger Cub den leader to deliver a successful program. Therefore, Tiger Cub den leaders need a district-level resource to provide them counseling, guidance, and support.

### III. RESPONSIBILITIES:

The District Commissioner is responsible to recruit and train the Tiger Cub Den Leader Mentor Assistant District Commissioner for the District. Training and other resources will be available through the Council Commissioner's staff.

The Tiger Cub Den Leader Mentor is responsible to:

- Hold four meetings with Tiger Cub Den Leaders within the district annually and act as a coach/mentor for the group. The four meetings will focus on the following topics:

- Summer – *Tiger Cub Den Leader Specific* training, youth recruitment (marketing and school night).
  - September – Cub Family Campout preparation, Den Meeting planning, parent participation, Bobcat badge, *Go See It* ideas.
  - December – Tiger Badge by Blue and Gold, *Go See It* ideas, preparing for the Pinewood Derby, Council Camporee and other big events
  - March – Day Camp, Graduation to Wolf Cubs, New Tiger Cub Den Leader Recruiting
- Provide monthly emails to Tiger Den Leaders giving them program ideas and activities. Encourage program sharing and interaction among Tiger Den Leaders.
  - Encourage packs to recruit Tiger Cub Den Leaders prior to May 30 (for program year starting in August). Also encourage packs to recruit a Tiger Den coach to help support new Tiger Cub Den Leaders within the unit.
  - Attend monthly District Commissioner meeting.

#### IV. PROCEDURES:

Any vacant Tiger Cub Den Leader Mentor Assistant District Commissioner positions should be filled not later than March 15 each year. The Tiger Cub Den Leader Mentor Assistant District Commissioner should have served as a Tiger Cub Den Leader within the preceding three years. The Tiger Cub Den Leader Mentor Assistant District Commissioner will complete Commissioner Basic and be subject to other Commissioner training requirements.

The District Commissioner will inform the assigned Assistant Council Commissioner of the appointment and will coordinate required training.

The name and contact information for the Tiger Cub Den Leader Mentor will be distributed to all Cubmasters and Pack Committee Chairs not later than the April Roundtable.

The Tiger Cub Den Leader Mentor will communicate with District Packs through the Cub Focused Unit Commissioners and directly with Tiger Cub Den Leaders.

V. REPORTING: Reports to the District Commissioner.

VI. REFERENCES:

*Selecting Quality Leaders for Cub Scouts*, No. 523-500

*Message of Cub Scouting*, No. 521-032

*Cub Scout Character Development*, NO. 521-033

*Administration of Commissioner Service, No. 34501*

*Commissioner Fieldbook for Unit Service, No. 33621*

*Commissioner Helps for Packs, Troops, and Crews, No. 33618A*

VI. PROPOSED REVISIONS: Please report proposed revisions to the person who prepared this memorandum.

# **District Tiger Cub Den Leader Mentor Assistant District Commissioner**

## Position Description

**Reports to:** District Commissioner

**Profile:**

- Served as a Tiger Cub Den Leader within the past 3 years.
- Still has a son in the Cub Scout program.
- Ran a successful Tiger Cub Den (High Retention, Youth earning Bobcat and Tiger Badges, Day Camp attendance, etc.).
- Good organizer and communicator.
- Willing to complete Commissioner training.

**Duties/Responsibilities:**

- Hold 4 meetings with Tiger Cub Den Leaders within the district annually and act as a coach/mentor for the group.
  - Summer – *Tiger Cub Den Leader Specific* training, youth recruitment (marking and school night).
  - September – Cub Family Campout preparation, Den Meeting planning, parent participation, Bobcat badge, *Go See It* ideas.
  - December – Tiger Badge by Blue and Gold, *Go See It* ideas, preparing for the Pinewood Derby, Scouting 500
  - March – Day Camp, Graduation to Wolf Cubs, Planning for Recruiting New Tiger Cub Den Leaders
- Provide monthly emails to Tiger Den Leaders giving them program ideas and activities. Encourage program sharing and interaction among Tiger Cub Den Leaders in the district.
- Encourage packs to recruit Tiger Cub Den Leaders prior to May 30 (for program year starting in August). Also encourage packs to recruit a Tiger Den coach to help support that new leader within the unit.
- Attend monthly District Commissioner meeting.