



2012-13 Heart of America Council Venturing Officer's Association President

Position Description

Objective: To provide leadership to the members of the Heart of America Council Venturing Officer's Association (VOA) through adherence to the program and policies of the council. He/She works with the VOA Adviser and VOA Staff Adviser to ensure the proper implementation of all VOA operations by the youth leaders and members of Venturing in the Heart of America Council.

Responsibilities:

- Reports to the Council Activities Committee Chair and serves as a member of that committee.
- Works with volunteer advisors and staff advisors of their own VOA and with Venturing presidents at the tiers above and below them.
- Appoints and supervises VOA liaisons, and additional optional VOA youth positions.
- Leads the youth officer selection process and interviews.
- Represents the VOA to Scouting leadership at the same tier.
- Motivates and coordinates the three vice presidents and any other appointed VOA members in assigned tasks and conducting meetings with them as needed.
- Helps train and mentor presidents in lower tiers.
- Plans and leads regular meetings of the VOA.
- Attend all appropriate meetings/trainings of council, area, region, and national functions as possible.
- Actively promote attendance by other Venturers at council, area, region and national events.
- Assists VOA members with the selection of subsidiary youth members.
- Assists the volunteer advisor with selection of subsidiary advisors.
- Tracks all goals for the VOA and provides regular progress reports to the Activities Committee.
- Follow all proper financial practices including budgeting within all areas of responsibility.
- Promotes the correct wearing of the Scout uniform by personal example.
- Conduct himself/herself at all times according to the highest standards of the Venturing Oath and Code.

Key Dates:

April 20-21– Venturing Banquet
April 20 – VOA Meeting
May – VOA Officer Training to be set based on new officer's schedules
May 12 – Council Venturing Forum
June 22 – VOA Meeting
June 19-23 – Venturing Camp
July 8 – VOA Meeting
August 11 – Fall Membership Event
August 11 – VOA Meeting
August 11 – Council Venturing Forum
September 9 – VOA Meeting
October 14 – VOA Meeting
October 27-28 – VOA Haunted Trails
November 11 – VOA Meeting
November 11 – Council Venturing Forum
December 9 – VOA Meeting
January 13, 2013 – VOA Meeting
January 25-26 – Venturing Winter Event
February 10 – VOA Meeting
February 10 – Council Venturing Forum
March 10 – VOA Meeting
April 14 – VOA Meeting
April 19 – Venturing Banquet

Area Events should be attended as those event dates become available.

Additional items will be scheduled as deemed necessary by a member of the VOA Key 3, Scout Executive or by individuals related to the functioning roles of the VOA President. These items will be added as information becomes available.

VOA Adviser:

Karen Burgess

Cell Phone: 816.550.6899 – email: kburgess64@yahoo.com

Staff Adviser:

Cortland Bolles

Heart of America Council, B.S.A.

10210 Holmes Rd, Kansas City, MO 64131-4212

Phone: 816.569.4955 – Cell: 913.709.4890 – Fax: 816.942.8086 – email: cortland.bolles@scouting.org